



## SCHOLARSHIP APPLICATION AND PROCEDURE

### Scholarship Eligibility:

Oregon Farm Bureau Memorial Scholarship Project through the Oregon Agricultural Education Foundation (OAEF) offers scholarships to any Oregon High School graduate preparing to continue his/her education through a junior college, or a four year college or university, with plans to study in an agriculture and forestry related major.

It is possible for previous recipients to reapply for the scholarship; however a current application must be completed each year. Scholarship awards are awarded for a standard school year, and cannot be carried over into another school year, including summer term.

The goal of the Oregon Farm Bureau Memorial Scholarship Project is to “Support students that would have a positive impact on production agriculture and other agricultural related fields.”

### Instructions:

#### 1. Application Deadline is March 15.

- The attached application must be completed in full and postmarked on or before March 15 to be considered by the Scholarship Selection Committee. All applications materials (letters of recommendation, transcripts, and essay) must be submitted in one envelope with completed application. ***Applications postmarked or brought into the office after March 15 will not be considered. Please do not submit your application in report covers, sheet protectors, or staple it in any way.***

- If applications are delivered in person, applicant must request a “received and dated” statement by the staff individual accepting the application. This may be achieved by having the individual receiving the application sign their name and dating the application cover sheet in pen. ***Applications without a postmark or “dated acceptance signature” are considered ineligible.***

- Acceptance in person and via mail does not guarantee eligibility. Applicant is responsible for completing application in full and seeing that all requested materials (letters of recommendation, transcripts, and essay are ***submitted in one envelope*** by the ***Application Deadline of March 15.***

- Applicant must use a current Application Form. All Application Forms will have a current date reflecting the academic year for which the application applies.

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**Academic Year 12-13;** *Summer Ag Institute-SAI is a trademark of the Oregon Agricultural Education Foundation (OAEF) and Oregon Farm Bureau Federation (OFBF). OAEF is a 501 (c) 3 corporation-Tax ID 94-31416114. Gifts and donations made to OAEF and its projects are tax deductible to the extent allowable by law*

3415 Commercial St. SE, Salem, Oregon 97302-andrea@oregonfb.org

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Andréa Kuenzi  
OAEF Scholarship  
Coordinator  
Salem, OR

This date can be located in the lower left-hand corner of each Application Form. ***Applicants must use a current Application Form for his/her application to be considered.***

- If applicant wishes to use additional paper to complete the application, that is acceptable as long as the question being answered is clearly identified and the same scholarship format is utilized. The name of the applicant must also be added in the upper right-hand corner.

## **2. Transcripts**

- Transcript of the applicant's ***high school years and all college transcripts to date*** must accompany the application. In other words, grade reports for your high school years and any college coursework regardless of year in school now must be provided for the selection committee to review. This may include a combination of schools, high school, junior college or college. To be considered for a scholarship award, applicants must have graduated from a public or accredited private Oregon High School. ***All transcripts must be submitted with your application and other materials in one envelope by the deadline, March 15.***

## **3. Letters of Recommendation**

- Three letters of recommendation are requested as well as the names of the individuals you have asked to write these letters. At least one of the letters ***MUST*** be from a previous or current employer. ***Letters of recommendation must be submitted with your application and other materials in one envelope by the deadline March 15, and can be sealed if author desires.***

## **4. Signature and Authorization**

- Your signature is an essential part of the application. Please read carefully the information in item #18 prior to signing. ***Applications without signatures are considered ineligible.***

## **5. Thank you and Good Luck**

We want to thank you for your interest in education and agriculture. Good luck as you work toward your goals.

Oregon Agricultural Education Foundation (OAEF)  
RE: Oregon Farm Bureau Memorial Scholarship  
Attn: Andréa Kuenzi  
3415 Commercial Street SE  
Salem, OR 97302 FAX: 503.399.8082, [andrea@oregonfb.org](mailto:andrea@oregonfb.org)

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